

DONCASTER METROPOLITAN BOROUGH COUNCIL
CHIEF OFFICERS' APPOINTMENTS AND CONDITIONS OF
SERVICE COMMITTEE

12TH JUNE, 2008

A MEETING of the CHIEF OFFICERS' APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE was held at the MANSION HOUSE, DONCASTER on THURSDAY, 12TH JUNE, 2008 at 2.30 p.m.

PRESENT:

Chair – Councillor Joe Blackham

Councillors Paul Bissett (Substitute for Councillor Jill Arkley-Jevons), Tony Brown, Bob Ford, Stuart Hardy (Substitute for Tony Sockett), Ros Jones, John McHale, Margaret Pinkney, Edwin Simpson (Substitute for Councillor Cliff Hampson) and Carol Williams.

ALSO IN ATTENDANCE

Councillor Patrick Wilson on behalf of Mayor Martin Winter
Jackie Lincoln, Government Office Representative

APOLOGIES

Apologies for absence were received from the Vice-Chair Councillor Craig Sahman, Councillors Jill Arkley-Jevons, Patricia Bartlett, Paul Coddington, Cliff Hampson, Chris Mills and Tony Sockett

1. DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST, IF ANY

No declarations were made at the meeting.

2. MINUTES OF THE MEETING HELD ON 22ND APRIL, 2008

RESOLVED that the Minutes of the meeting held on 22nd April 2008, be approved as a correct record and signed by the Chair.

3. TERMS OF REFERENCE OF THE CHIEF OFFICERS' APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE

The Committee received a report informing Members of the Terms of Reference for the Chief Officers' Appointments and Conditions of Service Committee.

RESOLVED that the Terms of Reference of the Chief Officers Appointments and Conditions of Service Committee, be noted.

4. TERMS OF REFERENCE OF THE CHIEF OFFICERS' INVESTIGATORY SUB-COMMITTEE

The Committee received a report informing Members of the Terms of Reference of the Chief Officers' Investigatory Sub-Committee.

RESOLVED that the Terms of Reference of the Chief Officers' Investigatory Sub-Committee, be noted.

5. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the Public and Press be excluded from the remainder of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972, as amended, on the grounds that exempt information as defined in Paragraph 1 of the Schedule 12A of the Act is likely to be disclosed.

6. SHORT-LISTING FOR THE POST OF DIRECTOR OF CHILDREN'S SERVICES (EXCLUSION PARAGRAPH 1)

Following the postponement of the proceedings to appoint a Director of Children's Services on 22nd April 2008, in order to facilitate more direct involvement of Government Office and key Partners, the Chair advised the Committee that its role today was to agree the short-list of candidates in order that interviews could proceed as scheduled on 24th and 25th June.

The Committee received an update from the Director of People and Performance Improvement, of the planned interview process scheduled to take place for all short-listed candidates. It was noted that the tour of the Borough originally planned, had been replaced by a panel interview with key partners for each short-listed candidate as this was felt to be more vital to the selection process. The Director of People and Performance Improvement confirmed that the successful candidate would be given a tour of The Borough when they commenced their appointment.

The Interim Director of Children's Services presented a summary document of the outcomes from the technical interview process previously undertaken, which included a summary of performance and a recommendation for each long-listed candidate. Following consideration of each long-listed candidate, the Committee agreed to short-list 4 candidates to be interviewed.

The proposals for the interview presentation and suitable interview questions were discussed and agreed.

Finally there was a short discussion on the standard of provision within children's services at Doncaster and the potential contribution towards improvement from Government Office. Jackie Lincoln was able to respond on behalf of Government Office.

RESOLVED that:-

- (1) 4 candidates be short-listed for interview for the post of Director of Children's Services;
- (2) The proposed interview presentation and interview questions were amended and agreed; and
- (3) All short-listed candidates be interviewed by a panel of key partners as part of the assessment centre day on 24th June 2008.